



# MINUTES

DRAFT

**Council Meeting**  
**Via Videoconference**  
**December 7, 2023**

## Minutes of the Council Meeting of the Ontario College of Teachers Held Via Videoconference on December 7, 2023

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## **Minutes of the Council Meeting of the Ontario College of Teachers Held Via Videoconference on December 7, 2023**

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**Present:** Diana Miles (Chair); Linda Lacroix, OCT (Registrar); Natacha Akineza, OCT; Abena Buahene; Jonathan Davey; Douglas Gosse, OCT; Elaine Lajeunesse; Jonathan Rose; Imran Syed, OCT; Maria Vasanelli, OCT; Tammy Webster, OCT; Valerie Fontenelle, OCT

**Guests:** Kirby Chown, OCT, Chair of the Discipline Committee and Chair of the Adjudicative Body of Chairs; Rebecca Forte, OCT, Chair of the Fitness to Practise Committee

**Staff:** Jamie Robertson, OCT; Anna-Marie Nielsen, OCT; Saran Ragunathan, OCT; Andy Rosenhek; Demetra Saldaris, OCT; Jean-François Schaan; Fred Towers; Olivia Yu; Kim Bauer (Recorder)

### **1. Call to Order/Welcome**

The Chair called the meeting to order at 9:00 a.m. and welcomed all those present.

### **2. Agenda (GC20231207-72)**

It was moved by Elaine Lajeunesse, seconded by Imran Syed, and

**CARRIED,**

**That the Agenda for the December 7, 2023 Council meeting be approved.**

Preparation time of one half-day was confirmed.

### **3. Conflict of Interest**

No conflicts were declared.

### **4. Minutes**

#### **4.1 Meeting, October 5, 2023 (GC20231207-73)**

It was moved by Jonathan Rose, seconded by Valerie Fontenelle, and

**CARRIED,**

**That the Minutes of the October 5, 2023 meeting of Council be approved.**

### **5. Chair and Registrar Reports**

#### **5.1 Chair's Report (GC20231207-75)**

The Chair of Council presented her report and responded to questions. She welcomed Natacha Akineza, OCT to the meeting, following her appointment to Council at the October 2023 meeting.

The Chair commended her colleagues for their dedication to the work of the College under the new governance structure. She also thanked the College leadership team

and staff for their ongoing commitment to ensuring that students in Ontario are kept safe from harm.

## **5.2 Registrar's Report (GC20231207-76)**

The Registrar reviewed a PowerPoint presentation that summarized certain highlights of her report. Following her report, the Registrar and members of the College senior leadership team responded to questions.

## **6. New Business**

### **6.1 Proposed 2024-2025 Meeting Dates (GC20231207-77)**

The Director of Policy, Governance and Tribunals, Saran Ragunathan, presented a schedule of Council meeting dates for 2024 and 2025. Members of Council were invited to share any concerns with the scheduled dates following the meeting.

### **6.2 Proposed 2024 Council Briefing and Development Plan (GC20231207-78)**

The Interim Deputy Registrar, Jamie Robertson, reviewed a proposed Council Briefing and Development Plan for 2024. He noted that the plan reflected a recommendation to address two topics for the year, with each topic to be addressed over two sessions. The Chair reminded Council members that recommendations to amend the plan could be brought forward at any time, should the need arise.

It was moved by Abena Buahene, seconded by Maria Vasanelli, and

**CARRIED,**

**That Council approve the 2024 Council Briefing and Development Plan, as outlined in Document 78.**

### **6.3 Focus on Teaching Survey Update (GC20231207-79)**

The Registrar presented an overview of the College's new Focus on Teaching Survey, which was developed to replace the previous Transition to Teaching survey. She turned to the Director of Standards of Practice and Education, Anna-Marie Nielsen, to provide additional information about the expanded survey.

Ms. Nielsen shared a PowerPoint presentation that highlighted aspects of the survey and its focus, noting that the full survey report will be released early in 2024. A question-and-answer session followed.

### **6.4 Proposed Regulatory Amendment re Regulation 298 and Transitional Certificates (GC20231207-80)**

The Director of Policy, Governance and Tribunals summarized the rationale for recommending amendments to Ontario Regulation 298 (Operation of Schools). He highlighted the need to align restrictions for transitional certificate of qualification and registration licensees with those already set out in the regulation for multi-session transitional certificate holders, to reduce the risk of transitional certificate licensees being assigned to teach in a division or to teach a subject for which they do not hold qualifications.

It was moved by Natacha Akineza, seconded by Elaine Lajeunesse, and

**CARRIED,**

**That Council request that the Minister of Education amend O. Regulation 298 (Operation of Schools – General), as recommended in Document 80.**

## **7. Subcommittee Reports**

### **7.1 Audit and Finance Subcommittee (GC20231207-81)**

#### **7.1.1 Quarterly Financial Results**

The quarterly financial report to September 30, 2023 was received.

#### **7.1.2 Statement of Financial Objectives**

The Chair of the Audit and Finance Subcommittee, Jonathan Davey, presented a revised Statement of Financial Objectives for Council's consideration.

It was moved by Maria Vasanelli, seconded by Valerie Fontenelle, and

**CARRIED,**

**That Council approve the revised Statement of Financial Objectives of the Ontario College of Teachers, as outlined in Document 81, Attachment 2.**

#### **7.1.3 Final 2024 Budget**

The final 2024 budget of the Ontario College of Teachers was received. The Chair of the Audit and Finance Subcommittee noted that a draft budget had been presented at the October 5, 2023 Council meeting and that no questions or concerns had been raised.

It was moved by Valerie Fontenelle, seconded by Elaine Lajeunesse, and

**CARRIED,**

**That Council approve the 2024 Budget of the Ontario College of Teachers, with an unchanged annual membership fee of \$200.**

### **7.2 Selection and Nominating Subcommittee (GC20231207-82)**

The Chair of the Selection and Nominating Subcommittee, Elaine Lajeunesse, presented the subcommittee's report.

It was moved by Tammy Webster, seconded by Maria Vasanelli, and

**CARRIED,**

**That Council approve the recommendations for subcommittee, committee and roster appointments, as outlined in Document 82.**

### **7.3 Human Resources Subcommittee (GC20231207-83C)**

Council moved into an in camera session at 10:50 a.m. to receive the report of the Human Resources Subcommittee.

Council moved out of the in camera session at 11:05 a.m. The Chair of the Human Resources Committee, Imran Syed, reported that during the in camera session, Council received a summary of the work of the subcommittee related to the annual performance evaluation of the College Registrar and CEO.

## 8. Committee Reports

### 8.1 Adjudicative Body of Chairs Report (GC20231207-84)

The Chair welcomed Kirby Chown, Chair of the Adjudicative Body of Chairs, and invited her to present the committee's annual report.

The Chair of the Adjudicative Body of Chairs reviewed her report.

### 8.2 Discipline Committee Report (GC20231207-85)

The Chair invited Kirby Chown, Chair of the Discipline Committee, to present the committee's annual report.

The Chair of the Discipline Committee reviewed her report.

### 8.3 Fitness to Practise Committee Report (GC20231207-86)

The Chair welcomed Rebecca Forte, Chair of the Fitness to Practise Committee, and invited her to present the committee's annual report.

The Chair of the Fitness to Practise Committee reviewed her report and responded to questions.

## 9. Correspondence

Three items of correspondence were provided for information.

## 10. Future Meeting Dates

The Chair reminded Council members that in accordance with the schedule of meeting dates for 2024 and 2025 that was received earlier in the meeting, the October 1, 2024 meeting of Council will be held in person.

## 11. Adjournment

The meeting adjourned at 11:25 a.m.

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Signed: Diana Miles  
Chair of Council

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Signed: Linda Lacroix, OCT  
Registrar and CEO

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Dated:

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Dated: